



SNAS

SLOVENSKÁ NÁRODNÁ AKREDITAČNÁ SLUŽBA
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Policy

PL-46

**THE POLICY AND PROCEDURE OF SNAS FOR
THE ASSESSMENT OF LABORATORIES
ACCORDING TO THE REQUIREMENTS OF THE
STANDARD ISO/IEC 17025:2017**

Approved by: **Mgr. Martin Senčák**
Director

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| Effective from: 22.08.2018 | Edition: 1 Updating: 2 | Document label: PL-46 |
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PURPOSE:

This document determines the policy and procedure of SNAS in the transition to the accreditation of laboratories according to the requirements of the reviewed standard ISO 17025 published in November 2017.

Elaborated by: **RNDr. Lívía Kijovská, PhD.**

Date of elaboration: **10.08.2018**

Verified by: **Ing. Oľga Bradová.**

By coming into force of this PL expired the validity of PL-46 from 10.03.2018.

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1 POLICY

SNAS assesses the capability of laboratories laboratories according to the standard ISO/TEC 17025, provided they ask for.

A reviewed version was published in November 2017 of the standard ISO/IEC 17025, that, compared to the previous revision form 2005 brought a more comprehensive revision.

In accordance with the resolution adopted at the General Assembly of ILAC: „Resolution GA 20.15“ from 04.11.2016 concerning the implementation of this new standard and assessment of the fulfilment of its requirements in the accredited laboratories SNAS provided a three year transitory period for the implementation of this reviewed standard since it was issued. This way the termination of the transitory period is set to **30.11.2020**. Until this deadline all accredited laboratories shall meet the requirements of the standard ISO/IEC 17025:2017. This will be checked up by SNAS whether during the planned or unplanned assessments and in the case they are met, it will award the accreditation with the reference to the fulfilment of the new version of this standard. I the case of the change by ILAC of the deadline for the transitory period, SNAS reserves the right to modify the deadlines set by this policy.

2 ASSESSMENT PROCEDUR AND DEADLINES

SNAS will accept the applications for accreditation, reaccreditation and extension according to the standard ISO/IEC 17025:2005 **until 30.11.2018, at the latest**. (From 1.12.2018, SNAS only accepts applications for accreditation, reaccreditaion and extension according to ISO / IEC 17025: 2017).

SNAS will accept the applications for accreditation, reaccreditation and extension from laboratories according to the standard ISO/IEC 17025:2017 **since 24.03.2018, at the earliest**.

At the latest by 31.12.2018 the accredited laboratories meeting the requirements of the standard SO/IEC 17025:2005 shall notify SNAS in writing whether they have realized in their management system the requirements of the standard ISO/IEC 17025:2017 or within what date they will realize them; however such deadline **must not be later than 30.11.2019**. During the assessment (surveillances) planned, SNAS will verify the meeting of the requirements of the standard. Laboratories can apply for the assessment of meeting of the ISO/IEC 17025:2017 requirements also out of the planned assessments, what SNAS will realize in the form of extraordinary assessment. All on-site assessments for the purpose of examination of the meeting of requirements will carried out **by 31.07.2020, at the latest**.

Laboratories accredited according to the standard ISO/IEC 17025:2005 shall demonstrate the meeting of all requirements of the standard ISO/IEC 17025:2017 **by 31.09.2020** and SNAS **by 30.11.2020 at the latest** will award the laboratories the accreditation along with the decision and certificate of accreditation in which the reference will be made to the meeting of the requirements of the standard ISO/IEC 17025:2017 (the accreditation validity period will remain unchanged).

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A sufficiently long time period is given for the implementation of the requirements of the updated version of ISO/IEC 17025:2017. As the standard ISO/IEC 17025:2017 comprises the unchanged of re-formulated requisites of the version of standard published in 2005 too, the findings from the assessments will be classified according to the MSA 04. The nonconformities shall be resolved within the time, specified in the Act No. 505/2009 on the accreditation of conformity assessment bodies and on the amendment and supplementation of certain acts, i.e. within two months from their identification and recording, at the latest.

3 RELATED DOCUMENTS

ISO/IEC 17025:2017: General requirements for the competence of testing and calibration laboratories .

ISO/IEC 17011: General requirements for the accreditation bodies accrediting the conformity assessment bodies .

Approved resolutions of the 38th EA General assembly 23 & 24 November 2016, Boras, Sweden

Act No. 505/2009 Z. z. on the accreditation of conformity assessment bodies and on the amendment and supplementation of certain acts

MSA 04: Accreditation procedure

4 ANNEXES

Annex 1: Plan of the implementation of the Standard ISO/IEC 17025:2017 in the practice of assessments carried out by SNAS in the laboratories.

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ANNEX 1:

**Plan of the implementation of the Standard ISO/IEC 17025:2017 in the practice of
assessments carried out by SNAS in the laboratories.**

| Ord. No | Phase | Deadline |
|------------|---|--------------------------------------|
| 1 | Analysis of the requirements of the Standard ISO/IEC 17025:2017 | December 2017 |
| 2 | Discussion within SNAS on the interpretation of the requirements of the standard ISO/IEC 17025:2017 | December 2017 - January 2018 |
| 3 | Information in HAV about the implementation of the requirements of the standard ISO/IEC 17025:2017 | December 2017 |
| 4 | EA training in relation to the requirements of the standard ISO/IEC 17025:2017, informing of VP and P about the training outputs (in the case of necessity) | January 2018 (deadline set by EA) |
| 5 | Setting up of the working group for the implementation in the practice of SNAS of ISO/IEC 17025:2017 SNAS; Training for the employees of SNAS | February 2018 |
| 6 | Updating of SNAS documentation including the check list for the assessment of the meeting of the requirements of ISO/IEC 17025:2017 | March - April 2018 |
| 7 | Advanced training for VP and P of SNAS aimed at the interpretation of the requisites of ISO/IEC 17025:2017 and of the updated SNAS documentation | March – June 2018 |
| 8 | Information in HAV about the provision of services according to the requisites of the standard ISO/IEC 17025:2017 | May 2018 |
| 9 | Informative seminar for the laboratories accredited by SNAS | March - June 2018 |
| 10 | Beginning of acceptance of applications for the accreditation according to the standard ISO/IEC 17025:2017 | March 2018 |

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